

**CLARKSBURG CONDOMINIUM II
BOARD OF DIRECTORS MEETING
NOVEMBER 17, 2020
MINUTES**

Board Members in Attendance:

Robert Borkowski

Marco Gravina

Kalen Roundy

Henry Leung, Abaris Realty

Glen Charles, Abaris Realty

Homeowners:

Elizabeth Forrest

The meeting was called to order at 7:36 pm by Robert Borkowski.

Board Member Resignation:

The Board unanimously voted to accept the resignations from Elizabeth Forrest and Cari Lunenfeld.

BOARD MEETING MINUTES:

The Board reviewed and unanimously voted to approve the minutes of the August 26, 2020 Board meeting as written.

MANAGEMENT REPORT:

The Board discussed the proposed 2021 budget and after hearing no comments from the unit owners, the Board unanimously voted to approve the 2021 budget as drafted.

The Board discussed the proposal from AW Landscapes for snow removal services. The Board unanimously voted to approve the proposal from AW.

The Board discussed the proposal from Advanced Elevator regarding the phone in the elevator and would like further explanation on what work needs to be done.

The Board discussed getting proposals from engineers to evaluate the roofs and to provide a scope for roof replacement. The Board would also like to see a cost difference for architectural shingles versus metal roofs.

The Board discussed replacing the flooring in the buildings. Marco will be the point of contact for the project, Management will put Marco in touch with flooring contractors.

The Board discussed owners replacing their hot water heaters. Board asked Management to send notice out to unit owners that when they replace their water heaters, they also need to get it inspected by WSSC.

The Board discussed the sprinkler valve leak that has since been repaired. The Board thanked Henry for coming out in the middle of the night to address the emergency.

HOMEOWNER COMMENTS:

Elizabeth reminded the Board that the heaters needed to be turned on. She also mentioned how dirty the first floor carpet looked and suggested they be cleaned.

There being no further business, the Board meeting was adjourned at 8:06 pm.

The next Board meeting will be held on Wednesday, February 24, 2020.